



2021 Division Road North
Kingsville, Ontario N9Y 2Y9
Phone: (519) 733-2305
www.kingsville.ca
kingsvilleworks@kingsville.ca

COMMUNITY IMPROVEMENT INCENTIVE APPLICATION FORM

This application should not be completed without first reviewing the Town of Kingsville Community Improvement Plan. The Plan provides the basis under which applicants may apply for funding, illustrates the areas of applicability of the program, the amount of funding available to applicants and the terms of the grant.

As noted in the Plan, funding is subject to availability. Council is not required to provide funding to any project and may terminate this program at any time and without notice.

All successful applicants will be required to enter into an agreement detailing the responsibilities of each party and the terms under which funding will be provided.

For copies of the Town's Community Improvement Plan please visit the Town website at www.kingsville.ca contact the Town at (519)-733-2305, or visit the Municipal Office at the above noted address.

SECTION 1: CONTACT INFORMATION

Name of Applicant: _____

Address: _____

Phone #: Work () _____ Home () _____ Cell () _____

E-mail _____

Name of Owner (if different) _____

Address _____

Phone #: Work () _____ Home () _____ Cell () _____

E-mail _____

SECTION 2: PROPERTY INFORMATION

Property Description

Civic Address: _____

Legal Description
(application must include a copy of the deed of ownership)

Building Description – (briefly describe the use(s), business(s) etc. located in the building)

Approximate year of construction: _____

Existing Official Plan designation: _____

Existing Zoning: _____

Mortgage, Holders of Charge or Other Encumbrances

Do you currently have a mortgage, lien or other encumbrance against the subject property?

YES NO

If 'yes' who is the mortgage held with?

Property Taxes (NOTE: no outstanding property taxes and/or appeal of property taxes must exist at the time this application is submitted).

Have all applicable taxes been paid on the lands that are subject to this grant application?

YES NO

SECTION 3: PROJECT DESCRIPTION

Please indicate with an 'X' which of the following programs you are applying for.

- 1. Façade Upgrading & Improvement
- 2. Accessibility Upgrades
- 3. New Signage
- 4. Permanent Landscaping Infrastructure
- 5. Energy Efficiency Improvements

Approximate Total Cost of the Renovation: _____

Current Assessed Value of the Property: _____

Other Public Funding Sources and Amounts Requested for Your Project

Type	Program/Source	Amount
Federal	_____	_____
Provincial	_____	_____
Municipal	_____	_____

Estimated completion date of the project _____

For this section please describe your proposed project plans. Eligible costs could include the cost of materials, equipment, contracted labour, engineering, architectural fees. Labour provided by the applicant or tenant of the building do not constitute an eligible cost. (If approved, original receipts must be provided of actual costs.)

Item	Reason/Need	Estimated Cost
Example -replace second storey windows	Window sils have rotted & are leaking	\$1,000.00

SECTION 4: DECLARATIONS

When you have completed Sections 1 through 3 of your application, please bring it to the Town Municipal Office to complete this section. If you are not the owner of the building you are seeking a grant for, you must obtain written consent from the owner in the format below or through a letter of consent addressed to the Town.

I, _____, of the _____ of _____
(name) (City/Town/Village) (Name of City/Town/Village)
in the _____ of _____, do solemnly declare
(County/Region/District) (Name of County/Region/District)

that all statements contained in this application are true, and I make this solemn declaration conscientiously believing it to be true and knowing that it is of the same force and effect as if made under oath and by virtue of the Canada Evidence Act.

DECLARED before me at the Town
of Kingsville, in the County of Essex,
this ____ day of _____ 20____

A Commissioner, etc.

Signature of Registered Owner(s), or Authorized Agent

To be completed if the owner is different from the applicant:

I, _____, being the owner of the property described in Section 2 of this application, hereby acknowledges and give consent to this application.

Dated at, _____ this ____ day of _____ 20 ____.
(Name of City/Town/Village) (day) (month) (year)

Signature of Owner(s)