



TERMS OF REFERENCE COMMITTEE OF ADJUSTMENT

Authorizing or Mandating Legislation: Planning Act, section 44, by virtue of Zoning By-law 1-2014, as amended

Procedural By-law: N/A see section 44 of the Planning Act

Approved: November 17, 2014

Evaluation Date: January 2020

1.0 PURPOSE

To authorize certain variances from the provisions of the Town's Zoning By-law, as may be amended from time to time.

-And-

To promote the general betterment and positive self-image of our community using the identified strengths that exist in the community.

2.0 COMMITTEE PARTICULARS

2.1 Resource:

- 2.1.1 Internal: Manager of Planning and Developmental Services
- 2.1.2 Staff Support: As appointed by Manager of Planning and Developmental Services
- 2.1.3 Number of Council Members: Two
- 2.1.4 Number of Community Members: Three

2.2 Term:

- 2.2.1 Council Members: January, 2019 to December 31, 2019
- 2.2.2 Community Members: January, 2019 to November 14, 2022
But continue until successors are appointed

2.3 Meeting Frequency: Monthly

2.4 Remuneration: \$523.56 Quarterly- regardless of attendance

3.0 SCOPE OF WORK

The Committee shall exercise such powers authorized under section 45 of the Planning Act.

4.0 REQUIRED SKILLS

Communications	Risk Management	Land Use Planning
Critical Thinking/ Analysis	Stakeholder Relations	Legal