



# TERMS OF REFERENCE KINGSVILLE ACCESSIBILITY ADVISORY COMMITTEE

Authorizing or Mandating Legislation: Ontarians with Disabilities Act, 2001 section 12

Procedural By-law: By-law 55-2016, as amended from time to time

Approved: November 17, 2014

Evaluation Date: January 2021

Formation Date: September 23, 2002

---

## 1.0 PURPOSE

To fulfill the requirements as set out in section 12 of the Ontarians with Disabilities Act, 2001.

-And-

To promote the general betterment and positive self-image of our community using the identified strengths that exist in the community.

## 2.0 COMMITTEE PARTICULARS

**2.1 Type:** Standing

**2.2 Resources:**

2.2.1 Staff Support: Deputy Clerk- Administrative Services

2.2.2 Number of Council Members: One

2.2.3 Number of Community Members: Four, at least 3 of whom shall be persons with disabilities

**2.3 Term:** January, 2019 to November 14, 2022

**2.4 Meeting Frequency:** Quarterly

**2.5 Remuneration:** \$100.00 per attendance

## 3.0 SCOPE OF WORK

The Committee shall perform the functions as set out in section 12 of the Ontarians with Disabilities Act, 2001, including:

**3.1** Advising Council in each year about the preparation, implementation and effectiveness of its accessibility plan,

**3.2** Advising Council on the accessibility for persons with disabilities to a building, structure or premises, or part of a building, structure or premises,

- 3.2.1 That the Council purchases, constructs, or significantly renovates;
- 3.2.2 For which the Council enters into a new lease, or
- 3.2.3 That a person provides as municipal capital facilities under an agreement entered into with the Council in accordance with section 110 of the Municipal Act, 2001.

**3.3** Reviewing in a timely manner the site plans and drawings described in section 41 of the Planning Act that the committee selects.

**3.4** At the request of Council, the Committee shall review and provide advice to Council on the accessibility for persons with disabilities regarding a service performed by the Town; a purchase of service by the Town; and/or the scope and effect of by-law.

#### **4.0 REQUIRED SKILLS**

Communications      Critical Thinking/ Analysis      Stakeholder Relations