



TERMS OF REFERENCE PARKS, RECREATION, ARTS AND CULTURAL COMMITTEE

Authorizing or Mandating Legislation: None

Procedural By-law: By-law 55-2016, as amended from time to time

Approved: November 17, 2014

Evaluation Date: January 2020

1.0 PURPOSE

To operate as a link between the community and Council and to make recommendations regarding:

1.1 Increasing recreation, sports and cultural opportunities for all residents;

1.2 The effective and efficient delivery of recreation services; and

1.3 The effective and efficient operation and use of parks and facilities, including but not limited to, the area complex, marina cultural facilities, community halls and Migration Hall

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To promote the general betterment and positive self-image of our community using the identified strengths that exist in the community.

2.0 COMMITTEE PARTICULARS

2.1 Resource:

2.1.1 Parks and Recreation Program Manager

2.1.2 Manager of Facilities and Property

2.1.3 Staff Support: As determined by the Parks and Recreation Program Manager and the Manager of Facilities and Property

2.1.4 Number of Council Members: Three

2.1.5 Number of Community Members: Three

2.2 Term: January, 2019 to November 14, 2022

2.3 Meeting Frequency: Monthly

2.4 Remuneration: \$100.00 per attendance

3.0 SCOPE OF WORK

The Committee shall:

3.1 Identify recreation, arts and cultural issues and the diverse needs of the community

3.2 Consult with the public and advisory committees to:

- 3.2.1 Improve and encourage full use of recreation, arts and cultural facilities and resources.
- 3.2.2 Encourage volunteerism to assist in these recreation, arts and cultural events.

3.3 Develop highly effective working relationships with staff, recognizing that, there is an administrative office structure that is required to be followed when dealing with significant issues.

4.0 REQUIRED SKILLS

Communications Risk Management Stakeholder Relations
Project Management