

Authorizing or Mandating Legislation: *Police Services Act*, section 27

Procedural By-law: By-law 55-2016, as amended from time to time

Approved: November 17, 2014

1.0 PURPOSE

The Board is responsible for the provision of adequate and effective police services in the municipality in accordance with section 31 of the *Police Services Act*.

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To maintain and improve the health, safety and well-being of our residents.

2.0 COMMITTEE PARTICULARS

2.1 Type: Commission/Board

2.2 Resources:

2.2.1 Staff Support: Deputy Clerk- Administrative Services

2.2.2 Number of Council Members: Two

2.2.3 Number of Community Members: One, appointed by Council; and Two persons appointed by the Lieutenant Governor in Council

2.3 Term: January, 2019 to November 14, 2022

2.4 Meeting Frequency: Monthly

2.5 Remuneration: \$523.56 quarterly, regardless of attendance

3.0 SCOPE OF WORK

The Board shall perform the functions as set out in section 31 of the *Police Services Act* (the "Act"), including:

3.1 Appointing the members of the municipal police force;

3.2 Generally determine, after consultation with the Chief of Police, objectives, priorities with respect to police services in the municipality;

3.3 Establish policies for the effective management of the police force;

- 3.4 Recruit and appoint the Chief of Police and any Deputy Chief of Police, and annually determine their remuneration and working conditions, taking their submissions into account;
- 3.5 Direct the Chief of Police and monitor his or her performance;
- 3.6 Establish policies respecting the disclosure by chiefs of police of personal information about individuals;
- 3.7 Receive regular reports from the chief of police on disclosures and decisions made under section 49 (secondary activities) of the *Act*;
- 3.8 Establish guidelines with respect to the indemnification of members of the police force for legal costs under section 50 of the *Act*;
- 3.9 Establish guidelines for dealing with complaints under Part V, subject to subsection (1.1) of the *Act*;
- 3.10 Review the chief of police's administration of the complaints system under Part V of the *Act* and receive regular reports from the chief of police on his or her administration of the complaints system.

4.0 REQUIRED SKILLS

Strategy	Finance/Accounting	Communications
Risk Management	Business Management	Critical Thinking/ Analysis
Legal	Stakeholder Relations	